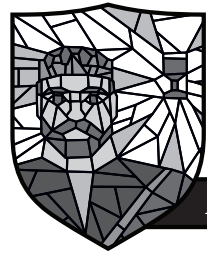


Sponsored by the Royal Chessmen and Broward County Parks & Recreation Department  
TY Park, Hollywood, Florida. (1/4 Mile west of I-95 at Sheridan St. exit)  
November 11-12 & 18-19, 2017 - 10:00 AM TO 5:30 PM

## Food Vendor Checklist

1. Fill out Camelot Days Food Vendor Form
2. Call Marcia Norris, Camelot Days Vendor Coordinator, to be approved. 954-254-0295.
3. Completely fill out Broward County Vendor Permit Application. Don't leave anything blank! If a section doesn't apply to you, put "N/A" in the form field.
4. Perform a FDLE background search on every person who will be onsite working in your booth.
5. Fill out the Vendor Affidavit and get notarized.
6. You need Liability Insurance for this event.  
Insurance Requirements for Broward County Parks & Recreation Division:
  - Certificate must be signed by the insurance company's authorized representative.
  - Certificate Holder must be Broward County, 950 N.W. 38th Street, Oakland Park, FL 33309.
  - Broward County must also be named as Additional Insured.
  - Business name and address of the insured are required on certificate.
  - Please include a brief description of business operations and indicate if the certificate is for a special event at a Broward County park (such as Camelot Days).
  - \$500,000 minimum general liability insurance is required, except that a minimum of \$300,000 is acceptable for DJs, Photographers, Clowns, Characters and Magicians. Food Vendors liability coverage must include product liability.
  - 30 days written notice of cancellation is required (except 10 days for non-payment of premium).



# CAMELOT DAYS

MEDIEVAL FESTIVAL

Sponsored by the Royal Chessmen and Broward County Parks & Recreation Department  
TY Park, Hollywood, Florida. (1/4 Mile west of I-95 at Sheridan St. exit)  
November 11-12 & 18-19, 2017 - 10:00 AM TO 5:30 PM

## Food Vendor Registration Form

Vendor set up.....Friday, November 10 (10a-10p)

Vendor tear down.....Sunday, November 19 (6p-10p)

Make check payable to: CAMELOT DAYS, INC.

Mail completed form to: CDRF 2017  
c/o Marcia Norris  
8957 NW 44th Court  
Sunrise, Fl. 33351-5335

For more info, call Marcia 954.254.0295/E-mail: [vendors@camelotdays.com](mailto:vendors@camelotdays.com)

Please reserve \_\_\_\_\_ 10x10 spaces for 4 days for \$350.00 each space for approved food vendor for the faire. **There is a \$75.00 late fee for payments received after September 15, 2017.** Personal checks will NOT be accepted after September 15, only money orders and bank checks. \$30 for electricity (Fri-Sun both weekends). Limited electrical spots available.

NAME of Vendor & Booth name (if any) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Vendor website \_\_\_\_\_

Description of all items to be sold: \_\_\_\_\_

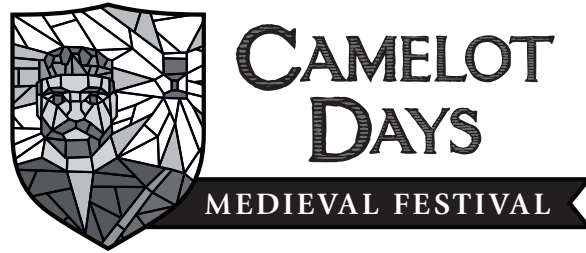
\_\_\_\_\_

\_\_\_\_\_

Exhibit Description (indicate canopy, tent etc): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



November 11-12 & 18-19, 2017 - 10:00 AM TO 5:30 PM - TY Park

**NOTICE TO ALL FOOD VENDORS**

In order to ensure the unique quality of Camelot Days, all food vendors must have prior approval of all items to be sold. Every item, beverage and food should be clearly listed on the Festival Application.

Vehicles and trailers are not permitted in the Park during Festival hours and may not be used to dispense products without prior written approval of the Camelot Days director. \$30 for electricity (Fri-Sun both weekends). Limited electrical spots available.

Vendors must clean up their areas during and at the end of Festival. Trash and garbage generated in the production of food must be in plastic bags. Oils and grease must be in sealed non-spill containers. Cooking oil and charcoal must not be dumped on the ground.

Remember to fill out your application completely, including your list of all items for sale. **Items not listed and approved on your application cannot be sold!** Your cooperation in operating an attractive renaissance-decorated, clean booth will be appreciated.

You are required to have Liability Insurance and a valid Food Sale Permit from the Broward County Public Health Department for this event. You are required to send a copy of your insurance by September 15 with the additional insurer as the "Broward County 950 N.W. 38th St. Oakland Park, FL 33309"

Camelot Days Inc., The Broward County Parks & Recreation Dept., The Royal Chessmen and City of Hollywood will not be responsible for theft, loss, damage, or injury of any person or property.

If you have any questions, or need additional information, please call **Marcia Norris (Vendor Coordinator)** 954-254-0295

RV campsite is available. Call TY Park for info: 954.357.8811

**WE LOOK FORWARD TO YOUR PARTICIPATION IN THE FAIRE!**

Call 305.755.7848 (VTDD) for materials in accessible format. Information on access for persons with disabilities or sign language interpreters (5 days in advance)

---

(for office use)

receipt # \_\_\_\_\_ amount \_\_\_\_\_ date \_\_\_\_\_

check or money order # \_\_\_\_\_ approved Y\_\_\_ or N\_\_\_