

Sponsored by the Royal Chessmen and Broward County Parks & Recreation Department
TY Park, Hollywood, Florida. (1/4 Mile west of I-95 at Sheridan St. exit)
November 11-12 & 18-19, 2017 - 10:00 AM TO 5:30 PM

Craft Vendor Checklist

1. Fill out Camelot Days Craft Vendor Form
2. Call Marcia Norris, Camelot Days Vendor Coordinator, to be approved. 954-254-0295.
3. Completely fill out Broward County Vendor Permit Application. Don't leave anything blank! If a section doesn't apply to you, put "N/A" in the form field.
4. Perform a FDLE background search on every person who will be onsite working in your booth.
5. Fill out the Vendor Affidavit and get notarized.
6. You need Liability Insurance for this event.
Insurance Requirements for Broward County Parks & Recreation Division:
 - Certificate must be signed by the insurance company's authorized representative.
 - Certificate Holder must be Broward County, 950 N.W. 38th Street, Oakland Park, FL 33309.
 - Broward County must also be named as Additional Insured.
 - Business name and address of the insured are required on certificate.
 - Please include a brief description of business operations and indicate if the certificate is for a special event at a Broward County park (such as Camelot Days).
 - \$500,000 minimum general liability insurance is required, except that a minimum of \$300,000 is acceptable for DJs, Photographers, Clowns, Characters and Magicians. Food Vendors liability coverage must include product liability.
 - 30 days written notice of cancellation is required (except 10 days for non-payment of premium).



CAMELOT DAYS

MEDIEVAL FESTIVAL

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Vendor & Artist Registration Form

Vendor set up.....Friday, November 10 (10a-10p)

Vendor tear down.....Sunday, November 19 (6p-10p)

Make check payable to: CAMELOT DAYS, INC.

Mail completed form to: CDRF 2017
c/o Marcia Norris
8957 NW 44th Court
Sunrise, Fl. 33351-5335

For more info, call Marcia 954.254.0295/E-mail: vendors@camelotdays.com

Please reserve ____ 10x10 spaces for 4 days for \$150.00 each for general vendors.
There is a \$75.00 late fee for payments received after September 15, 2017. Personal checks will NOT be accepted after September 15, only money orders and bank checks. \$30 for electricity (Fri-Sun both weekends). Limited electrical spots available.

RV campsite is available. Call TY Park for info: 954.357.8811

NAME of Vendor & Booth name (if any) _____

Address _____

City _____ State _____ Zip Code _____

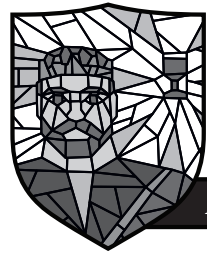
Phone _____ Fax _____

Email _____

Vendor website _____

Description of all items to be sold: _____

Exhibit Description (indicate canopy , tent etc): _____



CAMELOT DAYS

MEDIEVAL FESTIVAL

VENDOR POLICIES

1. Exhibits must conform to the Faire theme: Medieval/Renaissance.
2. First come, first served, based upon date of receipt of entry form and approval of the Show Directors. Note any special considerations requested on entry form. **Deadline for registration is SEPTEMBER 15, 2017. There is a \$75.00 LATE FEE for payments received after SEPTEMBER 15, 2017.** Fees due with registration and are non-refundable. Personal checks are not accepted after September 15, only money orders and bank checks.
3. Camelot Days Inc., The Broward County Parks & Recreation Dept., The Royal Chessmen and City of Hollywood will not be responsible for theft, loss, damage, or injury of any person or property.
4. Photos of your work or website with photos available must accompany your application. Remember to fill out your application completely, including your list of all items for sale. Items not listed and approved on your application cannot be sold!
5. Each booth and vendor must be dressed in the Medieval style and all mundane items to be removed or covered from view. ALL VEHICLES off site by 9am! No cars onsite until the patrons have left the grounds.
6. Any tables, equipment, or shade devices must be provided by the vendor. Camelot Days supplies only the vendor site. Vendor will need to provide their own power — limited electric onsite. \$30 for electricity (Fri-Sun both weekends). Limited electrical spots available.
7. Primitive onsite camping is available during faire. Limited space available for trailers. Please contact Marcia Norris if you plan on camping or bringing a trailer.
8. Educational demos that do not involve selling of materials are exempt from the vendors fee subject to the General Manager's approval.
9. All vendors must comply with set-up and tear down hours. Acceptance of applications are subject to General Manager's approval.
10. The undersigned grants the Sponsor the right to use his/her likeness in photographs on film or videotape in the above promotional and advertising materials of the Event and may be exhibited and re-exhibited without limitations or liability.
11. Camelot Days will be held rain or shine. Camelot Days does not endorse any individual or product purchased.
12. Any weapons sold are to be wrapped and picked up at end of faire or peace-tied. It is the responsibility of the vendor to tell buyer to comply and instruct how to comply. "Failure to do so resulting in a weapon drawn by other than contracted actors, will result in patron removed from faire."

I HAVE READ THE FAIRE RULES AND AGREE TO ABIDE BY THEM.

Signature _____ Print Name _____

(for office use)

receipt # _____ amount _____ date _____

check or money order # _____ approved Y___ or N___