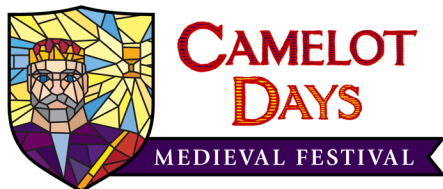


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TY Park, Hollywood, Florida • camelotdays.com  
November 4-5, 11-12 & 18-19, 2023 - 10:00 AM TO 5:30 PM

## Food Vendor Checklist

We've put this checklist together to help you complete the application process as quickly and easily as possible.

- 1. Please fill out Camelot Days Food Vendor Form**
- 2. Once you are approved you will be contacted by the Vendor Coordinator.** Please make sure you have listed your current phone number and email address. Once you are contacted they will walk you through the final steps of submitting the required paperwork to the Broward.org website.
- 3. Perform a FDLE background search on every person who will be on site working in your booth.** This is a Broward County requirement. You will only get ID badges for the people who have been checked! <https://offender.fdle.state.fl.us/offender/sops/offenderSearch.jsf>
- 4. Please fill out the Vendor Affidavit and get it notarized.**  
<https://camelotdays.com/affidavit>
- 5. You need Liability Insurance for this event for both Broward County and Camelot Days, Inc.**  
Insurance Requirements:
  - Certificate must be signed by the insurance company's authorized representative.
  - Certificate Holders must be "Broward County, 950 N.W. 38th Street, Oakland Park, FL 33309" and "Camelot Days, Inc., 6971 SW 64th St. Miami FL 33143"
  - Broward County and Camelot Days, Inc. must also be named as Additional Insured.
  - Business name and address of the insured are required on certificate.
  - Please include a brief description of business operations and indicate if the certificate is for a special event at a Broward County park (such as Camelot Days).
  - \$500,000 minimum general liability insurance is required, except that a minimum of \$300,000 is acceptable for DJs, Photographers, Clowns, Characters and Magicians. Food Vendors liability coverage must include product liability.
  - 30 days written notice of cancellation is required (except 10 days for non-payment of premium).
- 6. Be prepared to submit a digital copy of both the notarized Vendor Affidavit and your Certificates of Insurance (COI) to the Broward.org website vendor portal.** The Vendor Coordinator will walk you through these final steps. You must be approved by Broward County to be a vendor at Camelot Days.
- 7. Email a copy of the Certificate of Insurance (COI) with Camelot Days Inc. as the Additional Insured to vendors@camelotdays.com.**



November 4-5, 11-12 & 18-19, 2023 - 10:00 AM TO 5:30 PM

## Food Vendor Registration Form

Thank you for your interest in being part of Camelot Days. Please completely fill out the application and review the Food Vendor Policies. If you need more information or have any questions please call 754-777-8607 or email vendors@camelotdays.com. We'll be happy to answer your questions.

### Take advantage of the Camelot Day Early Bird Medieval Special!

If your payment is received by September 22, 2023 the food vendor fee is only \$625 for each 10x10 space for all 3 weekends. After September 22, 2023 each 10x10 space will be charged the standard fee of \$700. Please note, that we cannot accept personal checks after October 1, 2023. We will only accept Money Orders, Bank Checks or PayPal.

### Early Bird Medieval Special \$625 plus \$75 clean up deposit

Please reserve \_\_\_\_\_ 10x10 space(s) for 6 days at \$625 plus \$75 deposit (Payment received by September 22, 2023)

### Standard Fee \$700 plus \$75 clean up deposit

Please reserve \_\_\_\_\_ 10x10 space(s) for 6 days at \$700 plus \$75 deposit (Payment received after September 22, 2023)

### Limited Electricity Available

Electricity is limited and will be designated in certain areas. Contact vendors@camelotdays.com for availability. Access to power could be up to 100 feet away from your booth. Please bring an adequate length of heavy-duty, at least 12 gauge, 3-pronged extension cord. Electricity is \$120 for food vendors for the three weekends. Approval is required and will be based on needs.

### Provide details for your electrical needs (estimated wattage, equipment, etc.)

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Vendor Set Up: Friday, November 4 (10a-10p)

Vendor Tear Down: Sunday, November 20 (6p-10p)

Make check payable to: Camelot Days, Inc.

Pay Online: [camelotdays.com/vendor-fees/](https://camelotdays.com/vendor-fees/)

Mail form to: Camelot Days 2023  
6971 SW 64th St., Miami, FL 33143

or Email form to:  
vendors@camelotdays.com

RV campsite is available. Call TY Park for info: 954.357.8811

NAME of Vendor & Booth name (if any) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

Description of all items to be sold: \_\_\_\_\_

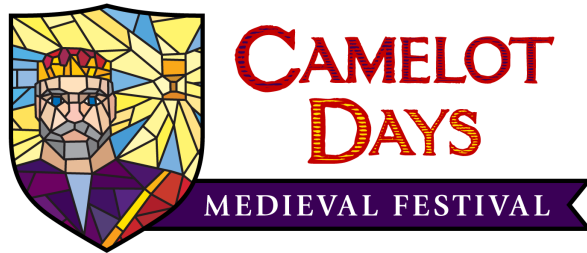
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Exhibit Description (indicate canopy , tent etc): \_\_\_\_\_

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November 4-5, 11-12 & 18-19, 2023 - 10:00 AM TO 5:30 PM

## Food Vendor Policies

**Your booth and all employees must conform to the Faire theme: Medieval/Renaissance. Your cooperation in operating an attractive renaissance-decorated, clean booth will be appreciated.**

In order to ensure the unique quality of Camelot Days, all food vendors must have prior approval of all items to be sold. **Every item, beverage and food should be clearly listed on the Festival Application.** Please note items that are not listed and approved on your application cannot be sold.

**Vehicles and trailers are not permitted in the Park during Festival hours** and may not be used to dispense products without prior written approval of the Camelot Days director.

**Vendors must clean up their areas during and at the end of Festival.** Due to issues in the past we must include a tear down **clean-up deposit of \$75**, which will be returned to you once the vending coordinator has confirmed you have left your area clean. **Trash and garbage generated in the production of food must be in plastic bags and taken to the designated dumpsters (not trash cans).** Oils and grease must be in sealed non-spill containers. Cooking oil and charcoal must not be dumped on the ground.

**Generators are not allowed to run on site during show hours, no exceptions.** Electricity is limited and will be designated in certain areas. Electricity is \$120 for food vendors for the three weekends. Approval is required and will be based on needs. Contact [vendors@camelotdays.com](mailto:vendors@camelotdays.com) for availability.

You are required to have Liability Insurance and a valid Food Sale Permit from the Broward County Public Health Department for this event. You are required to send a copy of your insurance by September 22 with the additional insurer as the "Broward County 950 N.W. 38th St. Oakland Park, FL 33309" also additional insurer "Camelot Days Inc. 6971 SW 64th St, Miami FL 33143".

Camelot Days Inc., The Broward County Parks & Recreation Department and City of Hollywood will not be responsible for theft, loss, damage, or injury of any person or property.

If you need more information or have any questions please email [vendors@camelotdays.com](mailto:vendors@camelotdays.com) or call 754-777-8607. We'll be happy to answer your questions.

RV campsite is available. Call TY Park for info: 954.357.8811

**I HAVE READ THE FESTIVAL VENDOR RULES AND AGREE TO ABIDE BY THEM.**

Signature \_\_\_\_\_ Print Name \_\_\_\_\_