

Sponsored by Camelot Days Inc. and Broward County Parks & Recreation Department
TY Park, Hollywood, Florida. (1/4 Mile west of I-95 at Sheridan St. exit)
November 10-11 & 17-18, 2018 - 10:00 AM TO 5:30 PM

Craft Vendor Checklist

Hi! We've put this checklist together to help you complete the application process as quickly and easily as possible.

1. Please fill out the Camelot Days Craft Vendor Form.
2. You will be contacted once your application has been reviewed and approved, so be sure to provide your email address and current phone number.
3. Completely fill out the Broward County Vendor Permit Application. Please do not leave anything blank. If a section does not apply to you, just put N/A in the field form. If anything is left blank, the County will not process your application.
4. Perform a FDLE background search on every person who will be on site working in your booth. This is a Broward County requirement.
5. Please fill out the Vendor Affidavit and get it notarized.
6. You need Liability Insurance for this event.
Insurance Requirements for Broward County Parks & Recreation Division:
 - Certificate must be signed by the insurance company's authorized representative.
 - Certificate Holder must be Broward County, 950 N.W. 38th Street, Oakland Park, FL 33309.
 - Broward County must also be named as Additional Insured.
 - Business name and address of the insured are required on certificate.
 - Please include a brief description of business operations and indicate if the certificate is for a special event at a Broward County park (such as Camelot Days).
 - \$500,000 minimum general liability insurance is required, except that a minimum of \$300,000 is acceptable for DJs, Photographers, Clowns, Characters and Magicians. Food Vendors liability coverage must include product liability.
 - 30 days written notice of cancellation is required (except 10 days for non-payment of premium).



CAMELOT DAYS

MEDIEVAL FESTIVAL

November 10-11 & 17-18, 2018 - 10:00 AM TO 5:30 PM

Vendor & Artist Registration Form

Thank you for your interest in being part of Camelot Days. Please completely fill out the application and review the Vendor Policies. If you need more information or have any questions please call 754-777-8607 or email vendors@camelotdays.com. We'll be happy to answer your questions.

Take advantage of the Camelot Day Early Bird Medieval Special!

Don't miss the Camelot Days Early Bird Medieval Special, if your payment is received by September 15, 2018 the vendor fee is only \$150 for each 10x10 space for both weekends. After September 15, 2018 each 10x10 space will be charged the standard fee of \$225. If you need electricity, we can provide to you for both weekends (Fri-Sun) for only \$30. We have limited electrical spaces available. Please note, that we cannot accept personal checks after September 15, 2108. We will only be able to accept Money Orders or Bank Checks.

Early Bird Medieval Special \$150

Please reserve _____ 10x10 space(s) for 4 days at \$150 (Payment received by September 15, 2018)
I need electrical, please add it to my tent space \$ _____

Standard Fee \$225

Please reserve _____ 10x10 space(s) for 4 days at \$225 (Payment received after September 15, 2018)
I need electrical, please add it to my tent space \$ _____

Vendor Set Up: Friday, November 9 (10a-10p)

Vendor Tear Down: Sunday, November 18 (6p-10p)

Make check payable to: Camelot Days, Inc.

Mail completed form to: Camelot Days 2018
6971 SW 64th St., Miami, FL 33143

RV campsite is available. Call TY Park for info: 954.357.8811

NAME of Vendor & Booth name (if any) _____

Address _____

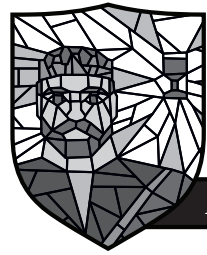
City _____ State _____ Zip Code _____

Phone _____ Fax _____

Email _____ Website _____

Description of all items to be sold: _____

Exhibit Description (indicate canopy , tent etc): _____



CAMELOT DAYS

MEDIEVAL FESTIVAL

VENDOR POLICIES

1. Your exhibit(s) must conform to the Faire theme: Medieval/Renaissance
2. Spaces are first come, first served based upon the date of entry form and approval of the Vendor Coordinator. Fees are due with registration and are non-refundable. After September 15, 2018, Camelot Days will not be able to accept personal checks and will only be accepting Money Orders or Bank Checks. Register by September 15, 2018 to take advantage of the Camelot Days Early Bird Medieval Special of \$150 for each 10x10 tent.
3. Camelot Days Inc., The Broward County Parks & Recreation Dept. and City of Hollywood will not be responsible for theft, loss, damage, or injury of any person or property.
4. Please include photos of your work and/or your website photos available. Remember to fill out your application completely. Please note items that are not listed and approved on your application cannot be sold.
5. Each booth and vendor must be dressed in the Medieval style and all mundane items to be removed or covered from view. ALL VEHICLES off site by 9:00 am. No cars on site until the patrons have left the grounds.
6. Any tables, equipment, or shade devices must be provided by the vendor. Camelot Days supplies only the vendor site. Vendor will need to provide their own power — limited electric on site. \$30 for electricity (Fri-Sun both weekends). Limited electrical spots available.
7. Primitive on site camping is available during faire. Limited space available for trailers. Please contact Marcia Norris if you plan on camping or bringing a trailer.
8. Educational demos that do not involve selling of materials are exempt from the vendors fee subject to the General Manager's approval.
9. All vendors must comply with set-up and tear down hours. Acceptance of applications are subject to General Manager's approval.
10. The undersigned grants the Sponsor the right to use his/her likeness in photographs on film or videotape in the above promotional and advertising materials of the Event and may be exhibited and re-exhibited without limitations or liability.
11. Camelot Days will be held rain or shine. Camelot Days does not endorse any individual or product purchased.
12. Any weapons sold are to be wrapped and picked up at end of faire or peace-tied. It is the responsibility of the vendor to tell buyer to comply and instruct how to comply. "Failure to do so resulting in a weapon drawn by other than contracted actors, will result in patron removed from faire."

I HAVE READ THE FESTIVAL VENDOR RULES AND AGREE TO ABIDE BY THEM.

Signature _____ Print Name _____

(for office use)

Receipt # _____ Amount _____ Date _____

Check or money order # _____ Approved Y___ or N___