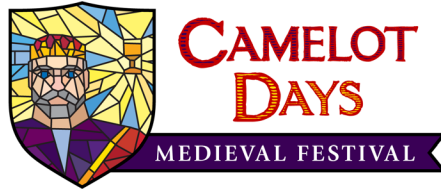


Sponsored by Camelot Days Inc. and Broward County Parks & Recreation Department
TY Park, Hollywood, Florida • camelotdays.com
November 4-5, 11-12 & 18-19, 2023 - 10:00 AM TO 5:30 PM

Craft Vendor Checklist

We've put this checklist together to help you complete the application process as quickly and easily as possible.

- 1. Please fill out Camelot Days Craft Vendor Form**
- 2. Once you are approved you will be contacted by the Vendor Coordinator.** Please make sure you have listed your current phone number and email address. Once you are contacted they will walk you through the final steps of submitting the required paperwork to the Broward.org website.
- 3. Perform a FDLE background search on every person who will be on site working in your booth.** This is a Broward County requirement. You will only get ID badges for the people who have been checked! <https://offender.fdle.state.fl.us/offender/sops/offenderSearch.jsf>
- 4. Please fill out the Vendor Affidavit and get it notarized.**
<https://camelotdays.com/affidavit>
- 5. You need Liability Insurance for this event for both Broward County and Camelot Days, Inc.**
Insurance Requirements:
 - Certificate must be signed by the insurance company's authorized representative.
 - Certificate Holders must be "Broward County, 950 N.W. 38th Street, Oakland Park, FL 33309" and "Camelot Days, Inc., 6971 SW 64th St. Miami FL 33143"
 - Broward County and Camelot Days, Inc. must also be named as Additional Insured.
 - Business name and address of the insured are required on certificate.
 - Please include a brief description of business operations and indicate if the certificate is for a special event at a Broward County park (such as Camelot Days).
 - \$500,000 minimum general liability insurance is required, except that a minimum of \$300,000 is acceptable for DJs, Photographers, Clowns, Characters and Magicians. Food Vendors liability coverage must include product liability.
 - 30 days written notice of cancellation is required (except 10 days for non-payment of premium).
- 6. Be prepared to submit a digital copy of both the notarized Vendor Affidavit and your Certificates of Insurance (COI) to the Broward.org website vendor portal.** The Vendor Coordinator will walk you through these final steps. You must be approved by Broward County to be a vendor at Camelot Days.
- 7. Email a copy of the Certificate of Insurance (COI) with Camelot Days Inc. as the Additional Insured to vendors@camelotdays.com.**



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Vendor & Artist Registration Form

Thank you for your interest in being part of Camelot Days. Please completely fill out the application and review the Vendor Policies. If you need more information or have any questions please call 754-777-8607 or email vendors@camelotdays.com. We'll be happy to answer your questions.

Take advantage of the Camelot Day Early Bird Medieval Special!

If your payment is received by September 22, 2023 the vendor fee is only \$225 for each 10x10 space for all 3 weekends. After September 22, 2023 each 10x10 space will be charged the standard fee of \$300. Please note, that we cannot accept personal checks after October 1, 2023. We will only accept Money Orders, Bank Checks or PayPal.

Early Bird Medieval Special \$225

Please reserve _____ 10x10 space(s) for 6 days at \$225 (Payment received by September 22, 2023)

Standard Fee \$300

Please reserve _____ 10x10 space(s) for 6 days at \$300 (Payment received after September 22, 2023)

Limited Electricity Available

Electricity is limited and will be designated in certain areas. Contact vendors@camelotdays.com for availability. Access to power could be up to 100 feet away from your booth. Please bring an adequate length of heavy-duty, at least 12 gauge, 3-pronged extension cord. **Electricity is \$80 for craft vendors for the three weekends.** Approval is required and will be based on needs.

Provide details for your electrical needs (estimated wattage, equipment, etc.)

Vendor Set Up: Friday, November 3 (10a-10p)

Vendor Tear Down: Sunday, November 19 (6p-10p)

Make check payable to: Camelot Days, Inc.

Pay Online: camelotdays.com/vendor-fees/

Mail form to: Camelot Days 2023
6971 SW 64th St., Miami, FL 33143

or Email form to:
vendors@camelotdays.com

RV campsite is available. Call TY Park for info: 954.357.8811

NAME of vendor & booth name (if any) _____

Address _____

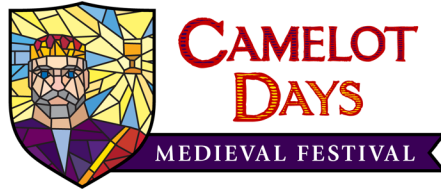
City _____ State _____ Zip Code _____

Phone _____ Fax _____

Email _____ Website _____

Description of all items to be sold: _____

Exhibit Description (indicate canopy , tent etc): _____



2023 VENDOR POLICIES

- 1. Each booth and all employees must conform to the Medieval/Renaissance Theme. Booth must be dressed/ decorated in the appropriate time period. All modern items are to be removed or concealed from view.**
- 2. All VEHICLES are to be off site no later than 9 am.** No cars will be allowed back on site until our security team finishes sweeping the site for patrons and gives the all clear.
- 3. Spaces are first come, first served based upon the date of entry form and approval of the Vendor Coordinator.** Fees are due with registration and are non-refundable. After September 22, 2023, Camelot Days will not be able to accept personal checks and will only be accepting Money Orders, Cashier's Checks or PayPal. Register by September 22, 2023 to take advantage of the Camelot Days Early Bird Medieval Special of \$225 for each 10x10 tent.
- 4. All vendors must comply with set-up and tear down hours.** Acceptance of applications are subject to General Manager's approval.
- 5. Generators are not allowed to run on site during show hours, no exceptions.** Electricity is limited and will be designated in certain areas. Contact vendors@camelotdays.com for availability.
- 6. Camelot Days Inc., The Broward County Parks & Recreation Dept. and City of Hollywood will not be responsible for theft, loss, damage, or injury of any person or property.**
- 7. Please include photos of your work either printed or digital.** Remember to fill out your application completely and list all items to be sold. Please note items that are not listed and approved on your application cannot be sold.
- 8. Exclusivity is not guaranteed.** Exclusivity is at the discretion of the vendor coordinator and based on type of item and service, and on first come, first served basis. Email vendors@camelotdays.com with questions.
- 9. Camelot Days will be held rain or shine. Camelot Days does not endorse any individual or product purchased.**
- 10. Any weapons sold are to be wrapped and picked up at end of faire or peace-tied.** It is the responsibility of the vendor to tell buyer to comply and instruct how to comply. "Failure to do so resulting in a weapon drawn by other than contracted actors, will result in patron removed from faire."
- 11. Educational demos that do not involve selling of materials** are exempt from the vendors fee subject to the General Manager's approval.
- 12. The undersigned grants the Sponsor the right to use his/her likeness** in photographs or video in the above promotional and advertising materials of the Event and may be exhibited and re-exhibited without limitations or liability.
- 13. RVs must be in designated RV Campground.** RVs are not allowed on-site or in the parking area around the festival.
- 14. Limited primitive camping is available for the run of the fair.** If your tent is not period, you will need to either conceal it completely, or break it down during the show. Details on camelotdays.com/vendor-application/
- 15. There is a limited storage area designated for trailers that will be within the fence, but trailers will no longer be stored onsite.** Contact vendor@camelotdays.com for details.

I HAVE READ THE FESTIVAL VENDOR RULES AND AGREE TO ABIDE BY THEM.

Signature _____ Print Name _____